

Report to: Licensing Committee: 11 June 2026

Chief Executive: John Robinson

Lead Officer: Nigel Hill, Business Manager Democratic Services on Ext: 5243

Report Summary	
Report Title	Annual Report detailing the exempt reports considered by the Licensing Committee
Purpose of Report	To consider the list of the exempt business considered by the Licensing Committee for the period 19 June 2025 to date and which, if any, reports can be released into the public domain.
Recommendations	That the report be noted, with any items being released into the public domain if considered no longer exempt by report authors.
Reason for Recommendation	To allow the release of any exempt items into the public domain in order to be open and transparent.

1.0 Background

The Councillors' Commission at its meeting held on 25 September 2014 proposed a number of changes to the Constitution, one of which being that 'the Committees undertake an annual review of their exempt items at their last meeting prior to the Annual Meeting in May', this was ratified by the Council on 14 October 2014.

- 1.1 Members will be aware that they have the opportunity to request, under the Access to Information Procedure Rules, that exempt information should be released into the public domain if there are substantive reasons to do so.

2.0 Proposal /Options Considered

Officers have been requested to consider if any reports could now be released into the public domain or if the information contained in these reports remains confidential.

- 2.1 The following table provides the exempt business considered by the Licensing Committee for the period 19 June 2025 to date:

Date of Meeting	Agenda Item	Exempt Paragraph	Opinion of Report Author as to current status of the report
19.06.25	Update on Enforcement Matters	7	Exempt

18.09.25	Update on Performance and Enforcement Matters	7	Exempt
11.12.25	Update on Enforcement Matters	7	Exempt
19.03.26	Update on Enforcement Matters	7	Exempt

3.0 **Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Implications Considered			
Yes – relevant and included / NA – not applicable			
Financial	N/A	Equality & Diversity	N/A
Human Resources	N/A	Human Rights	N/A
Legal	N/A	Data Protection	N/A
Digital & Cyber Security	N/A	Safeguarding	N/A
Sustainability	N/A	Crime & Disorder	N/A
LGR	N/A	Tenant Consultation	N/A

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None